

A RESOLUTION DESIGNATING THE COUNTY'S OPEN RECORDS OFFICERS UPON WHOM REQUESTS FOR INSPECTION OR COPYING OF RECORDS SHALL BE MADE

WHEREAS, the Constitution of the State of Georgia, approved by the voters of the State in November of 1982, and effective July 1, 1983, provides in Article IX, Section II, Paragraph I thereof, that the governing authority of the County may adopt clearly reasonable ordinances, resolutions and regulations; and

WHEREAS, O.C.G.A. § 50-18-71(b)(1)(B) and (b)(2) authorize counties to require that all written Open Records Act requests be made upon a duly designated open records officer or officers of the county (the "Records Officers"); and

WHEREAS, the Cherokee County Board of Commissioners desires to designate the Directors of the following Agencies/Departments, or their designee, as the County's Records Officers for their respective Agencies/Departments: County Marshal, Emergency Communications (911), Fire & Emergency Services, Community Development, Public Works, Elections & Voters Registration, Tax Assessor, Finance, Human Resources, Senior Services, Parks and Recreation, Information Technology and the Clerk of the Cherokee County Board of Commissioners;

NOW THEREFORE, BE IT RESOLVED THAT, effective March 5, 2014, the Directors of the following Agencies/Departments, or their designee, are hereby designated as the County's Records Officers for the purposes of handling requests for records over which their respective Agencies/Departments have custody and control: County Marshal, Emergency Communications (911), Fire & Emergency Services, Community Development, Public Works, Elections & Voters Registration, Tax Assessor, Finance, Human Resources, Senior Services, Parks and Recreation, Information Technology and the Clerk of the Cherokee County Board of Commissioners. Open Records Act requests to the County shall be made upon the Records Officer(s) responsible for the particular subject matter of the request; and

BE IT FURTHER RESOLVED THAT, no later than 5:00 p.m. on March 5, 2014, notice of the designation of the County's Records Officers shall be provided by the County Clerk to the legal organ of Cherokee County and shall also be prominently displayed on the County's website.

ENACTED this 4th day of March, 2014.

CHEROKEE COUNTY BOARD OF COMMISSIONERS



L.B. Ahrens, Chairman

ATTEST:



Christy Black, County Clerk

